



THE UNIVERSITY OF MICHIGAN-DEARBORN

Department of Natural Sciences
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June 24, 2002

Dr. Nada Saab

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In accordance with the non-tenure track faculty review policy effective July 22, 1986, the Executive Committee of the Department of Natural Sciences has conducted a review of your teaching performance as an Adjunct in Chemistry at the University of Michigan-Dearborn during the past year (Fall 2001 and Winter 2002). I wish to convey to you the summary statement approved by the Committee at the close of its deliberations.

“You were offered the opportunity to teach Biochemistry 471 in the Winter 2002. Although on short notice, you were willing to teach this rather difficult course, the second part of a two-semester course intended for the Biochemistry majors.

“Your student evaluations show that you handled the task proficiently. Students gave you an overall instructor rating of 1.5, which is indicative of very good teaching. You provided information in a clear format, covering important aspects of the course thoroughly. You provided the class with excellent summary notes and handouts, diagrams and overheads. The Committee finds your teaching of Biochemistry 471 highly satisfactory.”

On behalf of the Department, I want to thank you for your efforts in fulfilling your teaching assignments this past year. I hope that you will give careful consideration to the comments from the Committee, and I invite you to call or write me if you have any questions about the review.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul W. Zitzewitz", with a stylized flourish at the end.

Paul W. Zitzewitz
Professor of Physics and Chair
Department of Natural Sciences